

FINANCE COMMITTEE

Committee Members present: Joe Winkelmann and Harry Atherton

The Finance Committee met on October 17, 2001, at 2:30 p.m. in the 4th Floor Conference Room of the Court and Office Building. This document reflects the official minutes of that meeting.

Treasurer's Report: Beth Ledgerton presented the Treasurer's Report for the Finance Committee's consideration.

County Attorney Report: Tracy Gallaher presented the County Attorney's Report on that Office's efforts in collecting delinquent taxes.

Supplemental Appropriations:

The following supplemental appropriations and transfers were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

Consent Agenda

1. Sheriff's Office

- a. \$93 was approved for appropriation from Share of Forfeiture Proceeds - DEA Federal funds.
- b. \$5,637 was also approved for appropriation from Share of Forfeiture Proceeds - DEA Federal funds.
- c. \$14,000 was approved for appropriation from the Contingency Reserve for tactical chemical gas masks and replacement cartridges.

2. Clerk of Circuit Court

- a. \$25,890 from State funds was approved for appropriation for Imaging of Land and Court Records.
- b. \$3,229 from the Contingency Reserve was approved for appropriation for Temporary Help due to extended staff emergency medical leave.

3. Library

- a. \$3,597 in State and Federal Grant funds was approved for reappropriation from FY 2001 for contractual services and ADP equipment.
- b. \$48,050 from the Library FY 2001 Carryover was approved to the Capital Improvements Program to support the Bealeton Branch Library.

4. Parks and Recreation

- a. \$46,200 in FY 2001 Carryover funding was approved for reappropriation for Capital Improvements Projects to complete funding repair of roofs at Marshall Community Center and Vint Hill Village Green Community Center and to asphalt the play court at the Southeastern School.

- b. \$102,000 in TEA-21 State Grant funds awarded the County were approved for appropriation to purchase land to support the first phase of a trail connector from Warrenton Branch Greenway to the Lord Fairfax Community College.

5. Budget Office

- a. \$161,639 from the Contingency Reserve was approved for appropriation for the second year of the Real Estate Reassessment.
- b. Also from FY 2001 the \$1,000,000 Contingency Reserve was reappropriated.

6. County Administrator

To support a legislative consultant for the State Legislative Session, \$14,100 was approved for appropriation from the Contingency Reserve.

7. Community Development

- a. \$507 from FY 2001 Carryover was approved for reappropriation as a match for Rural Transportation Funds received from VDOT. These funds will be used to complete the first phase of the Bealeton, Opal and Remington transportation effort.
- b. \$2,797 was also approved for reappropriation from FY 2001 Carryover to support Engineering and Consulting services for the planning element of the Bealeton, Opal and Remington Service Districts.
- c. \$3,901 was approved for reappropriation from FY 2001 Carryover for review and preparation of comments at public hearings and meetings for five (5) telecommunication cases.
- d. \$25,000 was approved for appropriation from local telecommunication fees to be used to contract review of land development applications for communication towers.

8. School Division

\$14,918 was approved for appropriation from Federal funds for the Sliver Grant to support Special Education needs.

9. Treasurer

- a. \$20,166 from the Contingency Reserve was approved for appropriation for an Accounting Technician Position. This amount provides funding for seven months in FY 2002.
- b. \$23,166 from the Contingency Reserve was also approved for appropriation of seven months funding for an Executive Assistant Position.
- c. From the Department's FY 2001 Carryover, \$6,000 was approved for appropriation to purchase an E-Cabinet Documents Management System.

Consent Agenda

Deappropriation

Budget Office

\$1,768,068 in funding for Northwestern Elementary School Renovation was approved for deappropriation due to a change in construction needs and priorities. The School Division has requested a revised Northwestern project be considered in FY 2004.

Consent Agenda

Transfers

1. Sheriff's Office

\$1,779 was approved to be transferred for the County local match to a \$16,014 Federal Local Law Enforcement Block Grant. The Federal Grant had been approved by the Board of Supervisors by separate action.

2. Budget Office

\$1,379.31 was approved to transfer small amounts of funds remaining in completed Capital Improvements Program (CIP) projects to other projects within the CIP.

Supplemental Appropriations

Regular Agenda

1. Economic Development

Deferred until the November Finance Committee Meeting was the \$12,600 funding request by the Warrenton-Fauquier Visitors Center. The requested funding was to support additional staff, higher wages and benefits and other operating expenses based on a revised allocation of facility space. After a lengthy discussion in which the Committee members voiced concerns regarding what appeared to be an after the fact request, a decision on the issue was deferred for further staff review.

2. Community Development

- a. \$41,198 was approved for appropriation from FY 2001 Carryover for a Temporary/Part Time Planner.
- b. \$50,793 for a Building Inspector position was deferred until the November meeting. This will allow for the position to be considered by the Personnel Committee. Discussion on this issue by the Finance Committee included a concern a probable recession would have on this position and the possible advantage of contract employee versus a new County position. Additional research will be conducted by the staff prior to the November meeting.

3. County Administration

- a. \$67,700 for the Catlett/Calverton Sewer Project was approved for appropriation with \$20,000 from State funds and the remaining from the Utility Fund. Mr. Atherton suggested a work session be scheduled regarding the Utility Fund. This work session will be included in the November Finance Committee Agenda.
- b. \$350,000 from a TEA-21VDOT Grant was approved for appropriation for Salem Meeting House improvements and Marshall Entrance Signs.

4. Budget Office

Approved for appropriation from the Contingency Reserve was \$80,000 for the Fauquier High School (FHS) Concession Stand (total cost \$120,000), \$10,000 for a FHS Sewer Line and \$102,000 for Liberty High School Athletic Field Lights.

5. Environmental Services: Landfill

The Finance Committee approved \$850,000 in additional revenue projected from Demolition and Debris tipping fees. Funding will be for operational expenses, various contingencies and reserves including accommodations for VDOT and their locally generated demolition and debris.

Regular Agenda**Transfers****Environmental Services: Landfill**

\$250,000 was approved to be transferred from Landfill Contingency to meet the Landfill Demolition and Debris expenditure allocation previously provided to the Board of Supervisors.

Comments**1. Health Insurance Report**

John Tuohy, Director of Finance, reported that the County is spending less this year compared to last year on health insurance. Budget policy for overages and shortages in the Health Insurance will be presented to the Board of Supervisors and School Board for approval.

2. Budget Office

Bryan Tippie, Budget Director, informed the Finance Committee that most of the budgets for FY 2003 have been received and the new budget initiatives are being reviewed and rated by the evaluation team.